

Brachers

TRAINING CONTRACT APPLICATION FORM

Training Contract to Commence: <i>(We only have one intake which is in September each year and we have filled our places for 2015)</i>	
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Personal Details					
Title:		Surname:		Forename(s):	

Address:
Post Code:

Contact Details:	
Email address:	
Telephone: Home:	
Bus:	
Mobile:	

Application Details
Have you previously applied to Brachers for any position? If so, please give details.
Do you have any previous links with Brachers? If so, please give details.

With you all the way

www.brachers.co.uk
01622 690691

Somerfield House
59 London Road
Maidstone
Kent
ME16 8JH



@brachersllp



Brachers LLP

How did you hear about Brachers?

Health

Please give details of any health/disability problem(s) that may be relevant to the position specified above. Such information is requested so that any reasonable adjustments to the work involved may be considered.

Are you in good health? Yes / No

If not, please give details

Secondary Education

List details of GCSE or Equivalent Subjects, A/S and A-Level Subjects

Secondary School/ College/University/etc	Qualifications obtained	Subjects	Grades

Did you re-sit any of your a-levels?
If so, please give details

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<p>Have you taken a gap year? If so, when and for what purpose?</p>
<p>Were you educated in the UK? If your education took place outside of the UK please describe it here.</p>

Undergraduate Education			
Degrees			
University	From	To	Course Title
			Type
			Grade
			Additional Information
Subject	% Grade	Year	Option (Y/N)

Postgraduate Education
Postgraduate Courses

Institution	From	To
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Law Society Examinations				
Course	From	To	Provider	Status

Supplementary Information

Other Skills			
Please give details of any other skills you have that you consider may be relevant to the job for which you have applied (please indicate level of competence).			
Computer Skills <i>(please mark the most appropriate)</i>	Basic	Intermediate	Advanced
Languages <i>(Skill – Basic Intermediate or Advanced)</i>	Language	Written Skill	Spoken Skill
Other			

Work Experience				
From	To	Employer	Location	Law Related Y / N

Brief details as to the nature of your work. Include details of responsibilities (and achievements, if relevant).

From	To	Employer	Location	Law Related
				Y / N

Brief details as to the nature of your work. Include details of responsibilities (and achievements, if relevant).

From	To	Employer	Location	Law Related
				Y / N

Brief details as to the nature of your work. Include details of responsibilities (and achievements, if relevant).

Additional Information

Please explain why you have chosen to apply for a training contract with Brachers

Please explain your chosen career path and how this application supports your current and future intentions.

Please give details of any prizes, scholarships, positions of responsibility and any other noteworthy achievements that will support your application.

Criminal

Have you ever been convicted of any offence in any court of the UK or elsewhere (other than a motoring offence not resulting in disqualification)?

If yes, please give details

Have you ever been subject to any proceedings/complaints initiated by The Law Society or any other professional body?

If yes, please give details

References

All appointments are subject to the receipt of satisfactory references. Please provide details of two appropriate referees to whom confidential enquiries may be made. These should preferably be:

- 1. An Academic Referee AND**
- 2. Previous or current employer.**



1. Name:		2. Name:	
Position:		Position:	
Company/ Organisation		Company/ Organisation	
Address:		Address:	
Tel No:		Tel No:	
Email		Email	

We will only take up references once an offer of a training contract has been made.

Other Information	
Do you hold a current full driving licence?	Yes/No
Are you currently eligible for employment in the UK?	Yes/No
If Yes, please state what documentation you can provide in order to demonstrate this (e.g. British passport/birth certificate/ European Economic Area identity card/travel document showing an authorisation to reside and work in the UK, etc)	
If not currently eligible for employment in the UK, state grounds (special skills, etc) on which this company might apply for a permit on your behalf	

The information provided on this application form will remain confidential and will be used for the purpose of selection/recruitment. Where the application is successful the firm may, from time to time thereafter, wish to process this information (as updated periodically) for personnel administration and business management purposes. We may check the information collected with third parties or with other information held by us. We may also use or pass to certain third parties information to prevent or detect crime, to protect public funds, or in other ways as permitted by law.

By signing the application form we will be assuming that you agree to the processing of sensitive personal data, (as described above), in accordance with our registration with the Data Protection Commissioner.

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Declaration

By signing or sending this application via email I declare that the information I have given in this application is complete and true. I understand that any false declaration, misleading statement or any significant omission may disqualify me from employment and render me liable to dismissal.

Signature

Date

Please return your completed application form to:

**Human Resources
Brachers Solicitors
Sommerfield House
59 London Road
Maidstone
Kent ME16 8JH**

or email to

humanresources@brachers.co.uk



EQUAL OPPORTUNITIES MONITORING

In accordance with its Equal Opportunities policy, Brachers recognises and actively promotes the benefits of a diverse workforce and is committed to treating all employees with dignity and respect regardless of age, disability, gender, gender reassignment, marriage and civil partnership, pregnancy and maternity, race (including colour, nationality and ethnic or national origins), religion or belief, sex or sexual orientation. We therefore welcome applications from all sections of the community.

In order to enable the Firm to ensure compliance with its policy statement, a system of monitoring has been set up. We have only asked for your name so that monitoring can take place at a departmental level and any data given on this form will be stored on computer and the form will then be destroyed.

You may, of course, decide not to answer one or any of these questions but if you do respond, all information provided will be treated in confidence and will be used solely by the Human Resources Department for the purpose of providing statistics for equal opportunities monitoring.

Name:	
Date of Birth:	

Gender:	Male	
	Female	
	Transsexual	
	Undergone, or undergoing, male to female gender reassignment	
	Undergone, or undergoing, female to male gender reassignment	
	Prefer not to say	
Marital status:	Married	
	Single	
	In a civil partnership	
	Other (please specify)	
	Prefer not to say	
Sexual orientation:	Heterosexual	
	Homosexual	
	Bisexual	
	Prefer not to say	

Race/nationality/ethnic origin:	White:	
	English	
	Scottish	
	Welsh	
	Irish	
	British	
	Other white background (please specify)	
	Mixed:	
	White and Black Caribbean	
	White and Black African	
	White and Black British	
	White and Asian	
	Other mixed background (please specify)	
	Asian:	
	Indian	
	Pakistani	
	Bangladeshi	
	British	
	Other Asian background (please specify)	
	Black:	
	Caribbean	
	African	
	British	
Other black background (please specify)		
Chinese		
Other ethnic group (please specify)		
Prefer not to say		

Religion:	Christian (please specify which denomination)	
	Jewish	
	Sikh	
	Muslim	
	Hindu	
	Buddhist	
	Rastafarian	
	Baha'i faith	
	Shinto	
	Chinese folk religion	
	Non-religious/non-believer	
	Other religion (please specify)	
	Prefer not to say	

Disabilities:	None	
	Physical disability (please specify)	
	Mental disability (please specify)	
	Prefer not to say	

The Disability Discrimination Act defines disability as "A physical or mental impairment which has a substantial and long-term effect on the person's ability to carry out normal day-to-day activities."